



NTEU Chapter 282 Executive Board meeting location: [Zoom/Virtual](#)

<u>Executive Board Member Name</u>	<u>Position</u>	<u>Status</u>
Anthony Lee	President	<input checked="" type="checkbox"/>
Michael Theodorakis	Executive Vice President	<input type="checkbox"/>
Haile Yancy	Vice President CVM	<input type="checkbox"/>
Crystal A. Buffert	Vice President CDRH	<input checked="" type="checkbox"/>
Amy Skinner	Vice President CDER	<input checked="" type="checkbox"/>
Wendi Joyner	Vice President CBER	<input type="checkbox"/>
Shayla Turnipseed	Vice President CTP	<input type="checkbox"/>
Angela Pope	Vice President CFSAN	<input type="checkbox"/>
Danita Dyer	Vice President ORA & Baltimore District	<input type="checkbox"/>
Nona Colburn	Vice President OC	<input type="checkbox"/>
Helen Robinson	Vice President CDER	<input checked="" type="checkbox"/>
Marsha Hayden	Chief Steward (Non-Voting Member)	<input type="checkbox"/>
Jason Lewis	Treasurer (Non-Voting Member)	<input checked="" type="checkbox"/>
Klara Jenkins	Secretary (Non-Voting Member)	<input checked="" type="checkbox"/>

Quorum: 5 Members of the Executive Board Present at call to order, 2 non-voting members. Crystal Buffert, and Helen Robinson joined making 7 total board members, 5 voting members.

***This is a repeat meeting properly called per bylaws as the last meeting did not receive a quorum. Because this is a repeat meeting, quorum is based on the number of voting members present at the meeting per NTEU282 chapter bylaws .**

Other Invited Meeting Attendees

Meeting Date: 1/5/2024

Called to Order: By President at 12:04 PM

Meeting Minutes:

Motion:	Yes ()	No ()
Crystal Buffert moved to cover registration and local travel cost up to \$300for attendance to the 2024 NTEU Legislative Conference, 2nd Helen Robinson.	Motion Passed Unanimously	0
Helen Robinson moved that we approved \$6000 for the new year’s party budget (party date for January 2024). It was 2nd by Amy Skinner	Motion Passed unanimously	0
Helen Robinson moved to allocate registration and local travel expenses up to \$300 for attendance to the 2024 NTEU Spring Training in Silver Spring, MD. 2nd by Angela Pope.	Motion Passed Unanimously	0

I. Report of the President:

- Security increase due to multiple incidents in recent history. They are following standard federal security protocol. The union is negotiating how implementation will affect employees.
- LGBTQ+ meeting representation regarding gender fluid bathroom availability. Working with FDA Pride to review the NTEU/HHS MOU that is being negotiated .
- Chapter presidents met this week with Doreen Greenwald. Clarification will be provided regarding that the union has not been involved in the proposals for the Human Foods Program reorganization thus far. HHS was provided with several questions to answer and document request to give to the union.
- No labor management committee meeting has taken place thus far this month.
- January 19th date for potential shutdown. FDA potentially has agency funds that would cover employees in the event of a shutdown. No details available yet.
- Cases moving along, most settled. 4 current cases in or approaching arbitration. Suspension case, CDER remote case in arbitration, PMAP case waiting for arbitration date.

II. Action Items:

- Legislative conference 2/26- 28/ 2024 in Washington, DC. Emphasis on those who attend being willing and able to attend the full conference. Early bird cutoff for early registration is 1/15
Anthony Lee, Mike Theodorakis, Helen Robinson, Crystal Buffert, Jason Lewis, Klara Jenkins have committed to attending the legislative conference this year. This is a total of 6 of our 8 allotted slots. President Lee has submitted a request to NTEU national to allow the chapter additional slots to attend. President Lee will register and pay for all attendees as the registration system limits who can submit payment and will submit for reimbursement of the registration cost.
*Motion to cover registration and local travel cost up to \$300. Crystal Buffert 2nd Helen Robinson.
Motion passed unanimously.
- New Year's Holiday Party Atrium Building 2 1/31; open as a recruiting event. Planning for 100 attendees. Requesting \$6000 towards the party. Also need volunteers for the day of the event.
(Last in person parties \$15,000 holiday party at WO \$8000 for off-site holiday party events at other centers (CFSAN, CVM, ORA).
Helen Robinson moved that we approved \$6000 for the new year's party budget. It was 2nd by Amy Skinner
Motion Passed unanimously.
- March 19-21, 2024 Spring Training in Silver Spring, MD Registration and local travel will also need to be approved.
Helen Robinson moved to allocate registration and local travel expenses up to \$300. 2nd by Angela Pope.

Motion Passed Unanimously

III. **Report of the Vice President: Absent from meeting**

- IV. **Report of the Treasurer:** Provided at previous meeting. We currently have \$616,323 cash on hand. We have 2 CDs in the amount of \$175,690. In total we have \$792,013. We are transitioning all funds from Fed Financial to Bank of America but are considering leaving the remaining CDs with Fed Financial CU to keep some business in a smaller institution.
- Outstanding treasury documents that have not been returned to the chapter/ treasurer was discussed. Jason Lewis has again contacted the previous treasurer as requested by Executive VP. NTEU national has also sent a letter to the former treasurer instructing her to return chapter documents and property to NTEU Chapter 282.
 - Issue with an unauthorized purchase for a previous audit.
 - We received a check from the merging former chapter 292. Information included in the full treasurer's report.
 - Required federal tax documents are in process. Attempting to get required information from previous treasurer. Also considering forensic audit of records, if required.

Adjourned:

By President at 12:59 PM